



interactive AUDIO and PDF meeting minutes

- Create audio records and save them as PDF files
- Add speech highlight to audio records in real time
- Configure visual appearance of meeting minutes and define Your fields as needed

Save Your time and finger

Using TIX, preparing meeting minutes is faster and simpler: before meeting You can prepare and add meeting description and participants, while taking notes, one-click highlight key moments of meeting. After meeting You can quickly review notes, adjust them if needed and export them to interactive PDF files. This is really simple!

Make meeting minutes without stress

You don't have to worry about moving to next topic or marking some important key moment! You can open meeting minute's project later at any moment and listen to audio record as well as make changes to meeting minutes and afterwards export to PDF document! No more missed details!

Easy to structure information

TIX will help You to structure large amounts of audio information – thanks to possibility to highlight key meeting moments or most important speaker phrases, You can easily overview meeting process and navigate quickly inside interactive audio protocol. All highlights are bound to audio record, so You can locate each meeting phase and listen to corresponding record again.

Find relevant speaker phrases

You can listen whole audio record or navigate from one speaker note to another by using Your key moment highlights. Number of highlights inside meeting minutes is not limited, so You can use them as often as You want!

Now only one click away – any highlighted meeting moment. This is really simple!

Share with Your colleagues and publish in internet

PDF file format is supported by all of modern information systems – You can easily publish files in enterprise resources, send to colleagues by e-mail and review them using Windows, Linux, iOS and Android operating systems with installed free Adobe Reader Software.

Spend less time to track CRM records

Add interactive PDF documents to Your CRM system, instead of writing a detailed meeting description or even a short summary. Highlights in PDF document and audio record will ensure best possible level of details, while saving your time on creating records. And You still have chance to listen to meeting audio record when needed!

Import Your audio records and create meeting minutes afterwards

You can use TIX even when not making audio record.

Start by adding meeting highlights and then export to PDF, without audio!

Or You can add highlights to already existing audio file from any external source.

If You can think of any other uses, TIX can help You to implement them in most convenient way!

Functionality

- Creation of meeting minutes (in real time or after meeting)
 - Audio recording or adding of existing records
- Recording meeting participants, place, time and other information
- Adding of highlight to audio record in real time or after meeting
 - Meeting minutes export to interactive PDF files

Customization options:

- TIX user interface language
 - Audio record settings
- Organization logo in meeting minutes
- Additional fields in meeting minute files
 - Integration with other IS

Additional:

- Remote deployment options (using SCCM or similar solution)
 - Troubleshooting and bug fixing

TIX workstation minimum requirements

CPU: 1 GHz

RAM: 1 GB

HDD: 200 MB (additional space required for audio recording and PDF file storage).

Software: Microsoft Windows (XP, Vista, 7, 8), Windows media player (current),
Adobe Reader (10+)

Audio playback required.

3000 EUR

- Basic license for 2 users
- 1 year maintenance

600 EUR / year

- Basic license maintenance

1500 EUR

- Additional user license
- 1 year maintenance

300 EUR / year

- Additional user license maintenance



**BASIC LICENSE
PRICE INCLUDES:**

- TIX software
- User training materials
- Troubleshooting and bug fixing for maintenance period

* VAT is not included in displayed prices